

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings January 11, 1956

Lansing, Michigan,

January 11, 1956.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

### ROLL CALL

Present—Commissioners Baguley, Bailey, Callard, Feeman, Gibbs, Mautz, Ruble—7.

Absent—Commissioner Graff—1.

Commissioner Graff was excused from the session.

The minutes of the previous session were approved as printed.

### COMMUNICATIONS

Letters of appreciation for plants received during the Christmas season were received from Mrs. A. G. Bishop, Mrs. Baguley and Mayor Crego.

Received and placed on file.

Letter from Mrs. Elda Broadway offering Lot 167, Northlawn Subdivision, to the City for the sum of \$575.00.

Received and placed on file.

Communication received from the City Engineer requesting permission to construct a sewer across Park land on S. Washington Avenue, sewer to extend from Greenlawn Avenue south nearly to Dunlap Street.

By Commissioner Ruble—

That the request be granted.

Carried.

Eugene N. Houck, Chapter Chairman of The American Red Cross, ask the Board members to attend the dedication of their new building on Sunday, January 29, at 2:00 P.M.; also ask for the use of platform risers.

By Commissioner Callard—

That the request for platform risers be granted.

Copies of letters written by the Superintendent to Lester Pressley, City Assessor, to remove from the tax roll property known as 513 River Street, and to Raymond Wilcox, Supervisor of Lansing Township, to remove from the tax roll: Lots 200-209, incl., and Outlot A River Forest Subdivision, also property on E. Mt. Hope Avenue adjoining Evergreen Cemetery, purchased from Mr. and Mrs. E. J. Yelland.

Received and placed on file.

Committee report adopted by the City Council on December 19th and referred to the Board regarding the jurisdiction on South Street Community Hall, North Side Community Hall and the East Side Community Hall being transferred from the Public Service Department to the Cemetery and Park Board on May 1, 1956.

Received and placed on file.

Petition presented to the City Council on January 3 by the Foster Avenue School Women's Recreation Club and referred to the Board was received and placed on file.

Request received from Christie J. Braun in regard to the possibilities of putting on band concerts at Potter Park during the summer.

Referred to the Finance Committee.

A Resolution adopted by the Michigan Recreation Association which met at Kellogg Center for their annual meeting on December 8 and 9, 1955, expressing their thanks and appreciation for the contributions of the Parks and Recreation Department was received and placed on file.

January 11, 1956.

Forestry Committee

Board of Park Commissioners

Lansing, Michigan

Gentlemen:

We are making the attached report to your committee to cover the result of a study recently made by our Assistant Forester, Mr. Theodore Haskell. His report is self explanatory and the information contained therein will be of considerable value to our future operations.

Respectfully,

CARL FENNER,  
City Forester.

#### COMMITTEE REPORTS

A detailed report on the activities of the Recreation Department was filed by the Recreation Committee.

A written report of the Park Committee on flooding of the 7 skating fields, buzzing and splitting wood for the summer picnic season was filed.

The Public Relations gave a report on the fine publicity the department had received during the month of December, 1955.

The Building Committee—

Reports that work is continuing on the Frances Park Building.

WILLIAM A. RUBLE,  
W. C. BAGULEY,  
HYRTL C. FEEMAN.

#### RESOLUTIONS

By Commissioner Ruble—

That the Superintendent and the City

Treasurer be and they are hereby authorized and requested to purchase

\$1,000 — 3% Treasury Bonds of the issue due February 1955 at the market for the Evergreen Perpetual Care Account and report cost back to the Board.

Carried.

By Commissioner Ruble—

That the Superintendent and City Treasurer be and they are hereby authorized to turn in for encashment the following listed Series G, United States Savings Bonds, maturing February 1, 1956, as follows:

Mt. Hope Cemetery Perpetual Care

M-2379516-G ..... \$ 1,000

Evergreen Cemetery Perpetual Care

X-332556-G ..... \$10,000

M-2264421-G ..... 1,000

M-2264420-G ..... 1,000

M-1433751-G ..... 1,000

V-351352-G ..... 5,000

D-1168009-G ..... 500

D-1168010-G ..... 500

\$19,000

Carried.

By Commissioner Ruble—

That the City Treasurer and the Superintendent be and they are hereby authorized to purchase 3% Treasury Bonds of the issue due February 1955 at the market as funds are made available:

\$ 1,000 for the Mt. Hope Cemetery

Perpetual Care Fund

\$19,000 for the Evergreen Cemetery

Perpetual Care Fund

and report cost back to the Board.

Carried.

The meeting adjourned.

MILLIE M. BROWN,  
City Clerk.

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings February 8, 1956

February 8, 1956.

The members of the Cemetery and Park Board were entertained by the Park Committee of the City Council for dinner at the Hotel Roosevelt. Commissioner Graff was absent. Mr. Bancroft, Superintendent, Messrs. Fenner, Kipke and Kline and Miss Brown were present. After dinner, Alderman Harold A. Moore, Chairman of the Park Committee, gave a short talk and expressed the desire that the Board and Committee could and would work harmoniously together. Mr. Bancroft gave a talk on parks, Mr. Fenner on trees and Mr. Kipke on Recreation and all the talks were coordinated with pictures. The Board then adjourned to their offices in the City Hall for their regular monthly meeting.

The meeting was called to order by the President, Commissioner Gibbs.

### ROLL CALL

Present—Commissioners Baguley, Bailey, Callard, Feeman, Gibbs, Mautz, Ruble—7.

Absent—Commissioner Graff—1.

Commissioner Graff was excused from the session.

The minutes of the previous session were approved as printed.

### COMMUNICATIONS

Letters of appreciation were received from Mrs. Lillian Johns and Mrs. H. A. Wooton for the plants sent them during the holidays.

Received and placed on file.

A letter of thanks was received from Gordon A. Smith, Secretary of the Capitol Caravan Club, for the cooperation of the department in connection with the use of the Old Veterans' Building for the Golden Gloves training quarters.

Received and placed on file.

Communication received from Horace J. Bradshaw, Chairman of the Council Committee on Personnel and Salaries, asking for the Department's suggestions and comments regarding classification, wages and salaries prior to February 15, 1956.

Referred to the Finance Committee and Superintendent.

A communication was read that had been received by the City Council from the City Plan Commission on February 6th, 1956, recommending that deed for Lots 205, 206 and 207 of Cedarbrook Subdivision and Lot 99 of Foxson Park Subdivision No. 2 be accepted from the County of Ingham for the sum of \$253.53, amount paid to the city for curb and gutter.

By Com. Ruble—

That the Board approve the acceptance of the Deed.

Carried.

Mr. Bancroft presented the proposed budget for the Park Department 1956-1957 which was read by items and explanations of requests made.

By Com. Ruble—

That the budget be referred to the Finance Committee and Superintendent with power to act.

Carried.

January 18, 1956.

Report to Board:

As requested by resolution passed by the Board at their meeting on January 11th, 1956, we report as follows:

Purchased for Evergreen Cemetery Perpetual Care Investment \$1,000—3% Treasury Bonds of the issue due February 15, 1995, at \$100 18/32.

Between 2.97 and 2.98% yield.

MARJORIE BLINCOE,  
Secretary.

February 8, 1956.

Board of Park and Cemetery  
Commissioners,  
City of Lansing, Michigan

Gentlemen:

I respectfully request that approval be given to expend the sum of \$25.00 to partially defray the costs of sending Mr. Theodore Haskell, Assistant Forester, to the meeting of the Mid-Western Shade Tree Conference at Chicago on February 23rd.

Respectfully,

H. LEE BANCROFT,  
Supt. of Parks.

By Com. Baguley—

That the Board approve this request. The cost to be taken from Department funds. Request to be referred to Ways and Means Committee for their approval.  
Carried.

February 8, 1956.

Board of Park Commissioners

Gentlemen:

It is requested that approval be given for Herbert Kipke, Mrs. Margaret Whitehead and Mrs. Pearl Ryerse to attend the Great Lakes District Conference sponsored by the National Recreation Association.

The conference will be held in Peoria, Illinois, on April 10, 11, 12 and 13. This is a workshop conference for Recreation personnel from the Great Lakes States.

The cost of attending will be:

Hotel 5 days @ \$7.50.....\$37.50

Meals 6 days @ \$5.00..... 30.00

Registration ..... 5.00

Per Person .....\$72.50

Travel, 360 miles one way..... \$ 18.00

3 people ..... 217.50

\$235.50

Respectfully requested,

HERBERT E. KIPKE,  
Recreation Director.

By Com. Callard—

That the request be approved subject to approval by the Council Ways & Means Committee.

Carried.

February 8, 1956.

Board of Cemetery and  
Park Commissioners,  
City Hall,  
Lansing, Michigan

Gentlemen:

Proposed developments in the neighborhood of Ranney Park make it necessary to consider a sewer from the Frandor Pump-

ing Station to the East and South. Such a sewer will also provide an outlet for Ranney Park.

We hereby request permission to construct a sanitary sewer across the Park. Location to be determined in conference with Mr. Bancroft and this office.

Very truly yours,

KENNETH FISHBECK,  
Assistant City Engineer.

By Com. Ruble—

We concur in the request of the City Engineering Department for construction of a storm sewer across Ranney Park as requested by the City Engineer's Department in their letter of February 6, 1956, subject however to final approval of the City Council.

Carried.

The Park Public Relations Committee reports that a meeting was held with representatives of some of the employees of the department and Kenneth Bond, President of the C.I.O. - A. F. of L. No. 106 and consideration given to the requests set up in a letter to "The Mayor, City Council, Labor Relations Committee and the Personnel Director" for the next City Budget and fiscal year.

The Committee appreciated the courtesy of a discussion of the items suggested in the communication.

The Committee feels that inasmuch as the City Council sets up the regulations for general City employment and provides for such employment through budget appropriations, that no action should be taken by the Board until such time as the City Council has acted and established the policy for all City employees.

Signed:

ORLA H. BAILEY,  
CHARLES C. MAUTZ,  
WALTER A. GRAFF,  
W. C. BAGULEY,

By Commissioner Bailey—

I move the adoption of the report.

## RESOLUTION

By Commissioner Ruble—

That the Superintendent and the City Treasurer be and they are hereby authorized and requested to purchase

\$3,000 — 3% Treasury Bonds of the issue due February 1995 at the market for the Evergreen Perpetual Care Account and report cost back to the Board.

Carried.

The Board adjourned.

MILLIE M. BROWN,  
City Clerk.

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings March 14, 1956

March 14, 1956.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

By Commissioner Mautz:

That the checks be returned to the unsuccessful bidders.

Carried.

### ROLL CALL

Present — Commissioners Callard, Fee-man, Gibbs, Graff, Mautz, Ruble—6.

Absent — Commissioners Baguley and Bailey—2.

Alderman Moore was present at the session.

The minutes of the previous session were approved as printed.

### OPENING OF BIDS

The Park Committee reports:

That the attached advertisement was published three times in the State Journal and the following bids received for the rental of the concession building at Potter Park.

1. \$902.00 + \$25.00, Steven W. Lacks, Box 85, Bath, Michigan.
2. \$1102.00 + \$25.00, R. J. Gorman, 1425 E. Michigan Avenue, Lansing.
3. \$700.00 + \$25.00, Mrs. Kathy Bigelow, 1218 N. Walnut Street, Lansing.
4. \$926.00 + \$26.00, George and John Rashid.
5. \$1160.00 + \$25.00, Ray H. Foote, 1100 S. Washington Avenue, Lansing.

The bid of Ray H. Foote, in the sum of \$1160.00, being the best and highest bid, is hereby accepted subject to the rules and regulations of the Board of Health and the Cemetery and Park Commissioners.

HYRTL C. FEEMAN,  
C. GORDON CALLARD,  
WILLIAM A. RUBLE,

Letters were received from the Michigan Historical Commission relative to a safe door and frame in the old Masonic Temple and several pictures and frames that belonged to the Veterans' Counseling Center which they have taken from the building.

Received and placed on file.

Mrs. Lola M. Stevens of 424 N. Clemens Avenue, requests the use of Cooley Gardens on Sunday, July 1st for her daughter's wedding.

By Commissioner Mautz—

That the request be granted.

Carried.

A letter of appreciation was received from James L. Borough of 3249 S. Washington Avenue, for the fine skating facilities provided by the department in Everett School District.

Received and placed on file.

A letter was received from the Central Aircraft, Inc., of Yakima, Washington, relative to spraying during the season.

Communication was tabled.

A card of appreciation was received from the Steinpres family, which was placed on file.

A communication received from Rose Novotny, 2023 Ray Street, offering her property for sale which would make an entrance to Grant Park. This communication had been referred to the Cemetery and Park Board by the City Council.

Referred to Commissioner Mautz and the Superintendent.

Several letters asking that another series of band concerts be given this summer had been referred by the City Council to the Cemetery and Park Board.

Received and placed on file.

A letter received from Mrs. Edith Davis relative to a family owned lot in Mt. Hope Cemetery.

Received and placed on file.

A request was received from P. Marion Simms, Chairman for Youth Work, Lansing Area of Churches, for the use of facilities at Groesbeck Golf Course for Sunrise Services on Easter.

By Commissioner Ruble—

That the request be granted.

Carried.

A letter was received from Robert C. Hahn, President of the Lansing-Everett Kiwanis Club, for permission and approval for the use of Olds Park in conducting its second Annual Outboard Motor Boat Races on May 12th and 13th.

By Commissioner Ruble—

That the request be granted.

Carried.

The Lansing Boat Club, Inc., ask that the property on the Grand River be made available to them for the current year on the same terms and conditions that have prevailed during the past years and enclosed their check for rental.

By Commissioner Callard—

That the property be made available for another year on the same terms and conditions.

Carried.

The Commissioners of the Cemetery and Park Board have been asked to meet with the Council's Ways and Means Committee

to discuss the 1956-1957 budget on Wednesday, April 4th at 7 o'clock.

The Disabled American Veterans, Capitol City Chapter No. 8, ask for the use of park on W. Main Street for erecting seats, concession stands, etc., for their Show Boat Program on July 3 to 6; also ask the Park Department to erect bleachers for their use.

By Commissioner Ruble—

That the Superintendent be authorized to grant permission when the unpaid bills from the previous year have been taken care of.

Carried.

The proposition relative to leasing the M.S.U. some property adjoining Red Cedar Golf Course for recreational purposes was referred to the Park Committee.

The Building Committee were asked to consider a plaque for the new Francis Park.

## REPORTS OF COMMITTEES

The Park Committee filed a detailed report of the activities of the park employees.

Received and placed on file.

The Forestry Committee filed a written annual report which was received and placed on file.

The Recreation Committee filed a written report on the activities of the Recreation Department for the month of February.

Received and placed on file.

The Recreation Committee recommends the following fees for the Municipal Golf courses during the season of 1956:

Groesbeck	9 holes	\$ .60
Groesbeck	18 holes	1.20
Waverly	9 holes	.60
Red Cedar	9 holes	.50
Sycamore	9 holes	.50*

\*An exception will be made at Sycamore Golf Course and will allow children 15

years or under to play regular rounds for a 35¢ fee on any morning except Sundays and Holidays.

RECREATION COMMITTEE,  
C. Gordon Callard,  
Walter A. Graff,  
Charles C. Mautz.

By Commissioner Callard—

I recommend that the report of the committee be adopted and the fees established for the season as recommended.

Carried.

February 20, 1956.

# REPORT TO BOARD

As requested by resolution passed by the Board at their regular meeting on February 8, 1956 we report as follows:

Purchased for Evergreen Cemetery Perpetual Care Investment \$3,000 — 3% Treasury Bonds of the issue due February 15, 1995 at \$100 28/32.

2.96+ % yield.

MARJORIE BLINCOE,  
Secretary.

Received and placed on file.

The Cemetery Committee:

Hereby presents the following request for removal:

From the heirs of Mary C. Gates to remove her remains from grave 9 of Lot 231, Section B, Mt. Hope Cemetery to grave 5 of Lot 231, Section B, Mt. Hope Cemetery.

The family has requested her removal to make room for the remains of Bessie B. Loepke to be placed beside her husband's remains (Charles Loepke) recently buried on Sub. 10 of this lot.

CEMETERY COMMITTEE,  
Hyrtl C. Feeman.

By Commissioner Feeman—

That the report of the Committee be adopted.

Carried.

# RESOLUTION

By Commissioner Graff—

That the Superintendent and the City Treasurer be and they are hereby authorized and requested to purchase.

\$1,000 — 3% Treasury Bonds of the issue due February 1995 at the market for the Evergreen Perpetual Care Account and report cost back to the Board.

Carried.

The meeting adjourned.

MILLIE M. BROWN,  
City Clerk.

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings, April 11, 1956

Lansing, Michigan,

April 11, 1956.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

Commissioner Mautz reported on the communication which was referred to him at the March meeting on the offer of Rose Novotny to sell her property at 2023 Ray Street.

April 5, 1956.

### ROLL CALL

Present—Commissioners Baguley, Cal-lard, Feeman, Gibbs, Mautz, Ruble—6.

Absent—Commissioners Bailey, Graff—2.

Commissioners Bailey and Graff were excused from the session.

The minutes of the previous session were approved as printed.

### COMMUNICATIONS

Communications received from Mrs. Paul Mires and Mrs. Vera Brown stating how much they enjoyed the band concerts last summer at Potter Park and hope the concerts will be continued this summer.

Received and placed on file.

Mrs. Elda Broadway offers Lot 167 North-lawn Subdivision for the sum of \$575.00.

Received and placed on file.

Paul Cook, Coach at Resurrection High School, requests permission to use the Municipal Baseball field on the evenings of May 21 and 28, 1956.

By Commissioner Baguley—

That permission be granted for the use of the field for the above dates and Resur-rection High School to pay all costs, ground-keepers, light and Park Police.

Carried.

### REPORT TO BOARD

As requested by resolution passed by the Board at their regular meeting on March 14, 1956, we report as follows:

\$1,000—3% Treasury Bond of the issue due February 15, 1995, purchased at \$99 30/32 for Evergreen Cemetery Perpetual Care Investment Account.

Yield \_\_\_\_\_ 3%

MARJORIE BLINCOE,  
Secretary.

Received and placed on file.

April 11, 1956.

Mr. H. Lee Bancroft, Superintendent

Board of Cemetery and Park Commissioners

Lansing, Michigan

Dear Sir:

At the request of Herbert Trevellyan, this office, with your cooperation investi-gated the possibility of a sewer across Ranney Park. A plan was prepared and you have prints of it in your possession.

Estimated cost of the job is \$4,300.00. We have suggested that this cost be split as follows: \$2,600.00 to Trevellyan and \$1,700.00 to the City with the Landel Sys-tem absorbing any amount that the esti-mate might be short. Mr. Trevellyan has orally agreed to this plan and formal acceptance from him awaits the approval of your Board.

In my opinion all parties will benefit by this arrangement as both you and Trevelyan will be served by 850 feet of City maintained sewer and a short connection rather than extremely long connections which we would not maintain. This at about the same cost. At the same time we will have a beginning of a line to serve other properties on Michigan Avenue.

Very truly yours,

KENNETH FISHBECK,  
Assistant City Engineer.

By Commissioner Ruble—

That the plan as submitted by Mr. Fishbeck be accepted.

Carried.

### COMMITTEE REPORTS

Commissioner Callard, Chairman of the Recreation Committee, read a written report on the activities of the department for the month of March.

Received and placed on file.

Commissioner Mautz, Chairman of the Forestry Committee, read a detailed report on the Dutch Elm Disease Control Program for 1956.

Received and placed on file.

Commissioner Mautz made a report for the Publicity Committee.

### THE CEMETERY COMMITTEE

Recommends that the request of the owners of Lots 102, 103, 104, 129, 130 and 131 of Section B, Evergreen Cemetery for the privilege of erecting a single monument serving the 6 lots and centering on the line between Lot 103 and 130 be approved.

The owners have relinquished monument privileges on the balance of the lots and the monument serving the 6 lots has an overall length of 10 feet and is 10 inches in width by 3 feet in height.

W. C. BAGULEY,  
HYRTL C. FEEMAN.

By Commissioner Baguley—

That the report of the Committee be adopted and the Superintendent authorized to set the foundation for the monument as requested.

Carried.

### RESOLUTION

By Commissioner Ruble—

That the Superintendent and the City Treasurer be and they are hereby authorized and requested to purchase

\$1,000—3% Treasury Bonds of the issue due February 1956 at the market for the Evergreen Cemetery Perpetual Care Account and report cost back to the Board.

Carried.

By Commissioner Ruble—

That the Superintendent, the City Comptroller and the City Treasurer be and they are hereby authorized to encash Series F and Series K Bonds from the Frances Park Trust Fund when, as and if needed for the development of the park and to report back such transaction to the Cemetery and Park Board.

Carried.

By Commissioner Ruble—

That the Superintendent, the City Comptroller and the City Treasurer be and they are hereby authorized to purchase United States Treasury bonds of the issue due February 1956, for the Stroud Trust Account and report the same back to the Cemetery and Park Board. Principal sum of \$2,855.10.

Carried.

By Commissioner Mautz—

That the Superintendent be and is hereby authorized to have the Board of Water and Electric Light Commissioners furnish water at Waverly Golf Course.

Carried.

By Commissioner Ruble—

That the Superintendent be authorized to take reservations for Grand Woods Camp on April 16th.

Carried.

The meeting adjourned.

MILLIE M. BROWN,  
City Clerk.

# OFFICIAL PROCEEDINGS OF

# Board of Cemetery and Park Commissioners

## OF THE CITY OF LANSING

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### Proceedings, May 9, 1956

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Lansing, Michigan,  
May 9, 1956.

The Board met in regular session and was called to order by the President, Com. Gibbs.

#### ROLL CALL

Present—Coms. Baguley, Bailey, Feeman, Gibbs, Mautz, Ruble—6.

Absent—Coms. Callard and Graff—2.

Commissioners Callard and Graff were excused from the session.

The minutes of the previous session were approved as printed.

Alderman Moore was present.

#### ELECTION OF OFFICERS

By Com. Baguley, seconded by Com. Mautz—

That the present incumbents, President Com. Gibbs and Vice-President Com. Callard be re-elected; also Mr. Bancroft be reappointed as Superintendent and Carl Fenner appointed Assistant Superintendent.

Carried.

#### COMMUNICATIONS

Kiwanis Club of Everett, Lansing, presented insurance policy covering Public Liability and Property Damage during the Lansing-Everett Kiwanis Regatta on the river at Olds Park, May 12 and 13, 1956.

Received and placed on file.

Letter from Rev. Francis J. Murray, Athletic Director, Resurrection High School, asking possibility of using Municipal Field as a football game site.

Referred to Superintendent for reply.

Letter of appreciation from P. Marion Simms, Minister of Education, for use of Groesbeck Golf Course for Sunrise Service on Easter Sunday.

Received and placed on file.

Letters from Yunker-Memorials, Inc., and Payne-Rosso Company quoting price on Bronze Plaque for Frances Park Pavilion.

By Com. Baguley—

That the quotation of Yunker Memorials, Inc., be accepted, subject to approval of the lettering by the Building Committee.

Carried.

Letter from Clifford H. Brailey asking permission to operate Pony Rides at Potter Park.

Referred to Recreation Committee.

Letter from Central Aircraft, Inc., as to aerial spraying of the City of Lansing for control of flies and mosquitoes and also summary of same from Mr. Bancroft.

By Com. Feeman—

That the Superintendent be authorized to proceed with arrangements for aerial spraying of the City of Lansing and also authorized to ask the City Council for permission to fly a plane low over the City for same.

Carried.

Communication from Street Committee of Council that triangular piece of land belonging to City between Verlinden and Cleo Streets just north of Saginaw Street be turned over to the Park Department for maintenance.

By Com. Feeman—

That the Superintendent be authorized to place this on park list for care and maintenance.

Carried.

Lansing, Michigan,

May 7, 1956.

Mr. H. Lee Bancroft

City Park Superintendent

Room 202

City Hall

Lansing, Michigan

Dear Mr. Bancroft:

Mr. Morden Smith, of Consumers Power Company, checked the status of our rights for a 46 KV tower line across Ranney Park in the E.  $\frac{1}{2}$  of the E.  $\frac{1}{2}$  of the E.  $\frac{1}{2}$  of N.E.  $\frac{1}{4}$  of Section 14, T4N, R2W, Lansing Township in accordance with your request of today. Consumers Power Company has an easement for this line, but does not own the land in fee.

Consumers Power Company has no objection to the installation of a 10" sewer line under the wires along this easement in accordance with the route as shown to Mr. Smith on the ground. We would suggest that the men doing this work be cautioned of the hazard involved if equipment is operated near the energized wires.

It was Mr. Smith's understanding that the sewer presently proposed will not be near any tower, but that the sewer may later be extended south and pass very near to tower #2793. We will appreciate being notified before any work is done near the tower so that the route of the sewer can be checked and so located that it will not interfere with the tower footings.

Yours very truly,

W. R. CARLYON.

Received and placed on file.

April 20, 1956.

Report to Board:

Purchased for Evergreen Cemetery Perpetual Care Investment \$1,000—3% Treasury Bonds of the issue due February 15, 1995 at \$97 16/32

3.11% yield.

MARJORIE BLINCOE,  
Secretary.

Received and placed on file.

## COMMITTEE REPORTS

Recreation Committee reported on Girls' and Women's Recreation Club Program, Play-Night for Women's Clubs, Golf Classes, Week-end Camping Trip for Junior and Senior High girls, organization of Softball and Baseball, Golf Leagues, plans for playgrounds and the Day Camp of Physically Handicapped at Tourist Camp.

Received and placed on file.

Com. Mautz, Chairman Forestry Committee, read detailed report on winter tree removal program and the spring planting program.

Received and placed on file.

Com. Bailey, Chairman Public Relations Committee, reported on publicity for the department.

Received and placed on file.

## The Cemetery Committee—

Hereby presents the following request for removal:

From the heirs of Bruno Belsito to remove his remains from Grave 1 of Lot 271, Section N, Mt. Hope Cemetery to St. Joseph Cemetery.

On March 28, 1956, Rosa Belsito, wife of Bruno Belsito, passed away and since there was no grave available in the Catholic Section for sale, the family decided to buy two graves in St. Joseph Cemetery and remove Mr. Belsito's remains there.

W. C. BAGULEY,  
HYRTL C. FEEMAN,  
ORLA H. BAILEY.

By Com. Baguley—

That the requests be granted.

Carried.

The Cemetery Committee recommends that due to the raises in labor costs and material, that the Cemetery Charges be adjusted to the attached schedule.

W. C. BAGULEY,  
HYRTL C. FEEMAN,  
ORLA H. BAILEY.

By Com. Baguley—

I move the adoption of the report, effective June 1, 1956.

Carried.

The Building Committee reports that the building at Frances Park is being delayed by the weather but is nearing completion.

The Committee reports further that plans are being completed for the Ranney Park Building and request authority to take bids prior to the June meeting if feasible.

The Committee reports further that the plans for the new building at the zoo which was assigned to Manson and Carver be

activated as funds are now provided in the new budget.

WILLIAM A. RUBLE,  
W. C. BAGULEY,  
HYRTL C. FEEMAN.

By Com. Ruble—

That the report of the Committee be adopted.

Carried.

#### The Finance Committee Reports—

Frances Park has Series F Bonds as follows:

Date of Purchase	Face Amount	Due Date	Value 6/1/56
June 1, 1944.....	7,000	June 1, 1956	\$ 7,000
Nov. 1, 1944.....	4,000	Nov. 1, 1956	
Dec. 1, 1945.....	7,000	Dec. 1, 1957	
Dec. 1, 1949.....	15,000	Dec. 1, 1961	12,135
Mar. 1, 1950.....	15,000	Mar. 1, 1962	

Frances Park has Series K Bonds as follows:

Aug. 1, 1954.....	40,000	Aug. 1, 1966
Oct. 1, 1954.....	5,000	Oct. 1, 1966

It is recommended that the following bonds be cashed for use in the development of Frances Park for which the Trust Account was established.

	Cost	Face	Present
12/1/45 U.S. Series F V131727 F .....	3,700	5,000	4,645
M1221952 F .....	740	1,000	929
M1221953 F .....	740	1,000	929
8/1/54 U.S. Series K X55116 K .....	10,000	10,000	9,790
X55117 K .....	10,000	10,000	9,790
X55118 K .....	10,000	10,000	9,790
X55119 K .....	10,000	10,000	9,790
	45,180	47,000	45,663

#### FINANCE COMMITTEE,

WALTER A. GRAFF,  
WILLIAM A. RUBLE,  
C. GORDON CALLARD.

By Com. Ruble—

I move that the report of the committee be adopted and the Superintendent, City Treasurer and City Comptroller be and they are hereby authorized to encash the bonds listed and place the proceeds in Frances Park Special Trust Account and report the same back to the Board.

Carried.

## RESOLUTIONS

By Com. Mautz—

That the Superintendent be and he is hereby authorized to enter into a contract with Clifford Brailey for pony rides at Potter Park, provided suitable and satisfactory arrangements can be made and the City protected by public liability insurance.

Carried.

By Com. Baguley—

That effective June 1st, 1956, the use of wood rough boxes (so called) be discontinued and that in all interments the casket shall be enclosed in a permanent outside container such as concrete vaults, boxes or liners, copper or steel burial vaults and sectional concrete crypts, or equal.

Carried.

By Com. Ruble—

That the Superintendent and the City Treasurer be and they are hereby authorized and requested to purchase

\$1,000 — 3% Treasury Bonds of the issue due February 1995 at the market for the Evergreen Cemetery Perpetual Care Account and report cost back to the Board.

Carried.

President Com. Gibbs announced that the Standing Committees would be the same as last year.

Meeting adjourned.

THEO FULTON,  
Deputy City Clerk.

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings, June 13, 1956

Lansing, Michigan,  
June 13, 1956.

The Board met in regular session and was called to order by the President, Com. Gibbs.

### ROLL CALL

Present—Coms. Baguley, Bailey, Callard, Feeman, Gibbs, Graff, Mautz, Ruble—8.

Absent—None.

The minutes of the previous session were corrected to include the prices as adopted at the May 9th meeting for Cemetery Charges.

### COMMUNICATIONS

A card of appreciation was received from the family of Sara Bishop, which was received and placed on file.

A letter of appreciation from Bruce J. Maguire for the part Mr. Bancroft had in the aerial spraying of the Lansing area.

Received and placed on file.

The Disabled American War Veterans file duplicate copy of Liability Insurance Policy for the Showboat on Grand River.

Received for filing.

The offer of C. Rowland Stebbins to sell the city about 4.9 acres of wooded land in

Section 30 be referred to the Park Committee.

The Michigan Children's Aid Society ask permission to use the 40 et 8 train for entertaining the children at their annual picnic for the foster and adoptive parents which is being held at Potter Park on June 20th.

By Com. Callard—

That the request be granted subject to the Society furnishing Liability Insurance.

Carried.

### COMMITTEE REPORTS

The Recreation Committee filed a detailed report on the activities of the department.

Com. Bailey made a report for Public Relations Committee on the publicity for the month of May.

May 23, 1956.

Report to Board:

Purchased for Evergreen Cemetery Perpetual Care Investment \$1,000—3% United States Treasury Bonds of the issue due February 15, 1995 at \$99 2/32.

3.04% yield

MARJORIE BLINCOE,  
Secretary.

## RESOLUTIONS

By Com. Baguley:

That the list of new prices as adopted at the Board Meeting of May 9th be printed in the minutes of this meeting.

That a \$10.00 minimum charge be made for infant markers 1'8" x 10" or under.

Carried.

May 9, 1956.

## CEMETERY CHARGES

	Operate	P.C.	Total
Standard Single Lot—16 x 12½—4 Adults, 2 Infants.....	\$120.00	\$200.00	\$320.00
Standard Double Lot—16 x 25—10 Adults.....	240.00	400.00	640.00
Markers and monuments allowed on above.			
Charge per square foot.....	.60	1.00	1.60
3 Burial Space on Standard Lot.....	90.00	150.00	240.00
2 Burial Space on Standard Lot.....	60.00	100.00	160.00
1 Burial Space on Standard Lot.....	30.00	50.00	80.00
Single—4' x 10', Single Section.....	24.00	40.00	64.00
Infant Single—3' x 4' (marker privilege).....	8.00	12.00	20.00
Child Single—3' x 5' (marker privilege).....	9.00	15.00	24.00
No monument privilege except on Lots.			
Welfare Single—Adult 4' x 10'.....	20.00	40.00	60.00
Welfare Single—Baby 3' x 4'.....	6.00	12.00	18.00
Welfare Single—Child 3' x 5'.....	7.50	15.00	22.50
Welfare Equipment, Tent and Device.....	5.00		

## GRAVE CHARGES

	Open & Close	Vault	Trim	Device	Tent	Total
Adult Grave—over 4'.....	\$40.00	\$6.00	\$2.00	\$2.00	\$10.00	\$60.00
Child's Grave—under 4'.....	20.00	4.00	2.00	2.00	10.00	38.00
Infant Grave—under 3'.....	10.00	2.00	1.00		10.00	23.00
Ashes in box or vault or urn.....						7.50

## REMOVALS

(Container extra if needed)

Removal out of cemetery with permit, over 4'.....	\$46.00
Removal out of cemetery with permit, under 4'.....	24.00
Removal out of cemetery with permit, under 3'.....	12.00
Removal and re-inter over 4'.....	80.00
Removal and re-inter under 4'.....	40.00
Removal and re-inter under 3'.....	20.00

## FOUNDATION CHARGES

Monument charge per cubic foot.....	\$ 1.50
Marker charge per cubic foot.....	1.50
Minimum marker charge.....	15.00

## The Cemetery Committee—

Hereby presents the following request for removal:

From the parents of still born infant Rebecca May Rogers from the west end of Sub. 3, Lot 138, Section N, in Mt. Hope Cemetery to the family Lot 8-C, Section A, in Evergreen Cemetery.

Signed:

W. C. BAGULEY,  
HYRTL C. FEEMAN,  
ORLA H. BAILEY.

Carried.

As a matter of record the following bonds matured and we are in receipt of principal and interest, viz

M-2896139-G .....\$1,000  
Evergreen Cemetery Perpetual Care

M-2896140-G .....\$1,000  
Evergreen Cemetery Perpetual Care

M-2896146-G .....\$1,000  
Evergreen Cemetery Perpetual Care

M-2896305-G .....\$1,000  
Mt. Hope Cemetery Perpetual Care

M-2896306-G .....\$1,000  
Mt. Hope Cemetery Perpetual Care

M-938488-F .....\$1,000  
Ranney Park Special Account

M-938489-F .....\$1,000  
Ranney Park Special Account

M-938490-F .....\$1,000  
Ranney Park Special Account

V-130187-F .....\$5,000  
Frances Park Special Account

M-938508-F .....\$1,000  
Frances Park Special Account

M-938509-F .....\$1,000  
Frances Park Special Account

M-130188-F .....\$5,000  
Moore's Park Special Account

M-938487-F .....\$1,000  
Moore's Park Special Account

By Com. Graff—

1st: That \$3,000 from the Evergreen Cemetery Perpetual Care Account be reinvested in U. S. Treasury 3% Bonds of the issue due February 1995 and June interest of \$37.50 be deposited in Evergreen Cemetery operating account.

2nd: That \$2,000 from Mt. Hope Cemetery Perpetual Care Fund be reinvested in 3% U. S. Treasury Bonds of the issue due February 1995 and June interest of \$25.00 be deposited in Mt. Hope Cemetery operating account.

3rd: That \$3,000 from the Ranney Park Special Account be deposited in the Ranney Park Trust Special Account.

4th: That \$7,000 from the Frances Park Special Account be deposited in the Frances Park Special Trust Account.

5th: That \$6,000 from the Moore's Park Special Account be reinvested in 3% U. S. Treasury Bonds of the issue due February 1995.

Be It Further Resolved: That the Superintendent and City Treasurer be and they are hereby authorized and requested to make disposition of funds as listed above and report back to the Board at the next regular meeting.

Carried.

By Com. Graff—

That the Superintendent and the City Treasurer be and they are hereby authorized and requested to purchase

\$6,000 — 3% U. S. Treasury Bonds of the issue due February 1995 at the market for the Evergreen Cemetery Perpetual Care Account and report cost back to the Board.

Carried.

The meeting adjourned.

MILLIE M. BROWN,  
City Clerk.

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings, July 11, 1956

Lansing, Michigan,

July 11, 1956.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

### ROLL CALL

Present—Commissioners Baguley, Bailey, Callard, Feeman, Gibbs, Mautz, Ruble—7.

Absent—Commissioner Graff—1.

Commissioner Graff was excused from the session.

The minutes of the previous session were approved as printed.

### COMMUNICATIONS

Letters of thanks were received from the families of Ernest Uptegrove and George Curley.

Received and placed on file.

A request was received from the American Legion Convention asking that a Parade Review Stand be erected in front of Alden's Store on August 4, 1956.

By Commissioner Callard—

That this request be granted.

Carried.

A request was received from the Ingham County Kennel Club for the scheduling of the annual fall match on September 23, at Potter Park.

By Commissioner Mautz—

That this request be granted and a

public liability and accident insurance be furnished to the City of Lansing.

Carried.

A letter received from H. R. Nelson, relative to the increased price for teenage children in playing golf, which is for the good of the children. The price of golfing should be lessened.

Referred to the Park Committee.

June 26, 1956.

Report to Board:

As requested by resolution passed by the Board at their meeting on June 13, 1956, we report as follows:

Purchased for Evergreen Perpetual Care Investment Account—Amount, \$3,000—Kind, 3% U.S. Treasury—Due February 15, 1995.

Purchased for Mt. Hope Perpetual Care Investment Account—Amount, \$2,000—Kind, 3% U.S. Treasury—Due, February 15, 1995.

Purchased for Moores Park Special Account—Amount, \$6,000—Kind, 3% U.S. Treasury—Due, February 15, 1995.

Cost \$100 - par — yield 3%.

also

Purchased for Evergreen Perpetual Care Investment Account—Amount, \$6,000—Kind, 3% U.S. Treasury—Due, February 15, 1995.

Cost \$100 2/32 — yield 2.98% plus.

MARJORIE BLINCOE,  
Secretary.

Received and placed on file.

July 10, 1956.

Board of Park and Cemetery Commissioners  
City of Lansing, Michigan

Gentlemen:

I respectfully request that approval be given to expend the sum of approximately \$100 to defray the expenses of Assistant Forester, Theodore Haskell to the meeting of the National Shade Tree Conference at Toronto, Canada, on August 20 - 24th.

Respectfully,

LEE BANCROFT,  
Superintendent of Parks.

By Commissioner Callard—

That this request be granted.

Carried.

A letter of thanks was received from K. R. Dressel in behalf of the members of the Michigan Park Superintendents' Association for the fine meeting and excellent luncheon given and for the opportunity of seeing the development of the new park areas.

Received and placed on file.

Communications from F. E. Tripp, President, Greater Lansing Publix Golf Association offering the services of the entire organization and will stand ready to assist in the actual operation of the Best Ball Tournament held in Lansing. The Recreation Department availed themselves of the offer.

#### COMMITTEE REPORTS

The Recreation Committee filed a written report on the activities of the department for the month of June.

Received and placed on file.

The Forestry Committee filed a written report on the department for the month of June.

Received and placed on file.

The Building Committee recommends that the committee be given power to act in securing sealed bids for the erection of the shelter building at Ranney Park and in letting the contract for same, provided, however, that plans for highway extension be discussed with the State Highway Department prior to the letting of contract.

WILLIAM A. RUBLE,  
W. C. BAGULEY,  
HYRTL C. FEEMAN.

By Commissioner Ruble—

I move that the report of the committee be adopted and the committee given power to act.

Carried.

The Building Committee reports that preliminary plans are offered for the shelter building at St. Joe Park. The committee recommends that complete plans and specifications be offered for sealed bids and the committee be given power to act in letting out the work and getting construction under way.

WILLIAM A. RUBLE,  
W. C. BAGULEY,  
HYRTL C. FEEMAN.

By Commissioner Ruble—

I move the adoption of the report and I move that the committee be given power to act.

Carried.

The Building Committee reports that the work on the Frances Park Pavilion has been satisfactorily completed by the Hausman Construction Company and with some minor changes the Committee recommends that final payment be approved.

WILLIAM A. RUBLE,  
W. C. BAGULEY,  
ORLA H. BAILEY, JR.

By Commissioner Ruble—

That the report of the committee be adopted.

Carried.

The Public Relations Committee reports that inasmuch as we require our Security Officer to wear a uniform and no provision has been made for uniform allowance,

Therefore, be it resolved, that this Board approve the purchase of uniform equipment as needed in an amount not to exceed \$100.00 in any one year.

ORLA H. BAILEY, JR.  
CHARLES C. MAUTZ,  
WALTER A. GRAFF,  
W. C. BAGULEY.

By Commissioner Bailey—

That the report of the committee be adopted.

Carried.

## RESOLUTIONS

By Commissioner Callard—

That golf rates be amended to read:

That the rate for Juniors (15 years of age or under) at Sycamore Golf Course, be set at 35¢ for nine holes except on Saturday afternoons, Sundays and Holidays when the adult rate will be in effect.

Carried.

By Commissioner Feeman:

Resolved, That inasmuch as the City of Lansing by permission, has developed and used property belonging to the State of Michigan, same being a part of the Vocational School Property commonly known as Marshall Field and comprising 8.9 acres, more or less for baseball, softball, football and other recreational purposes, and

Inasmuch as the City has acquired property to the west and adjacent to Marshall Field by gift and by purchase for Junior Baseball, and

Inasmuch as the State of Michigan has already disposed of properties to the south and to the east of Marshall Field,

Therefore, be it Resolved, That the Cemetery and Park Board request the City Council of the City of Lansing to take such action as would seem necessary and advisable to acquire the land hereinafter described from the State of Michigan to provide for the continued use, development and improvement of the property for public recreational purposes.

The property described as:

"All of that parcel of land lying between East Saginaw Street on the south, Grand River Avenue and Sheridan Street on the north and between Marshall Street on the east and the north and south  $\frac{1}{8}$  line of the S.E.  $\frac{1}{4}$  of Section 10 on the west in T4N-R2W, City of Lansing."

Carried.

By Commissioner Ruble—

That the Superintendent and the City Treasurer be and they are hereby authorized and requested to purchase:

\$1,000 3% U.S. Treasury Bonds of the issue due February 1995 at the market for the Evergreen Cemetery Perpetual Care Account and report cost back to the Board.

Carried.

By Commissioner Callard—

That the Board request the City Council to vacate Pingree Street 115 $\frac{1}{2}$  feet, more or less (to the alley) that portion west of Pattengill Avenue.

Carried.

The Board adjourned.

MILLIE M. BROWN,  
City Clerk.

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings, August 8, 1956

August 8, 1956

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

### ROLL CALL

Present—Commissioners Baguley, Bailey, Callard, Gibbs, Graff, Mautz, Ruble—7.

Absent—Commissioner Feeman—1.

Commissioner Feeman was excused from the session.

The minutes of the previous session were approved as printed.

### COMMUNICATIONS

Morris Hotchkin of 2212 Fernwood Street, requests permission for the use of South Lansing Community Hall on Thanksgiving Day, November 22nd, 1956, for their family as they have had in the past 15 years.  
By Com. Ruble—

That the request be granted because of their past record.

Carried.

A letter of appreciation was received from Eugene N. Houck, President, Convention Corporation, for the co-operation of the Board, Mr. Bancroft and Mr. Fenner during the American Legion State Convention.

Received and placed on file.

Vivian L. Smith of 1111 N. Logan Street thanks the Board for continuing the Band Concerts this summer.

Received and placed on file.

Copy of Resolution introduced at the City Council on July 30th, relative to reducing the recreational area at the Elmhurst School which was referred to the Board, was read.

Referred to the Park Committee, Mr. Bancroft and Mr. Kipke for study.

A letter of appreciation was received from R. L. Anderson, Convention Manager of Watchtower, for the use of St. Joe Park for parking.

Received and placed on file.

A letter was received from Mrs. Howard Bingman, Treasurer of the Scott Park Art and Garden Center, enclosing a check for \$200 to help defray expenses.

By Com. Mautz—

That the Board express their appreciation to the Board of Directors of the Scott Art and Garden Center for their check in the amount of \$200.00 to apply on the maintenance of the center.

Carried.

July 19, 1956

### REPORT TO BOARD

As requested by resolution passed by the Board at their regular meeting on July 11, 1956, we report as follows:

\$1,000—3% U. S. Treasury Bond of the issue due February 15, 1995, purchased at \$99 10/32 for Evergreen Cemetery Perpetual Care Investment Fund.

Yield 3.03%.

MARJORIE BLINCOE,  
Secretary.

## COMMITTEE REPORTS

The Recreation Committee filed a detailed report on the activities of the department for the month of July, and outlined activities for the month of August.

Received and placed on file.

Commissioner Bailey reported for the Public Relations Committee on the excellent publicity that the department had received for the month of July.

The Building Committee recommends that the Board hold a special meeting in August at 4:30 p.m. at a date to be determined, at the Frances Park Pavilion and there dedicate the building by the placing of a Bronze Plaque in honor of J. H. Moores and his wife, Frances Moores.

It is recommended further that the President of the Board invite relatives and friends of the Moores family and others who may be interested in attending the dedication of the Building.

It is further recommended that the Rest Room facilities of the Pavilion be opened to the public over the Labor Day week end and for the Boat Races scheduled for that week end.

It is further recommended that following Labor Day that the roads be closed until park construction work has been more nearly completed.

Signed:

WILLIAM A. RUBLE,  
W. C. BAGULEY,  
Building Committee.

By Com. Ruble—

I move that the report of the Committee be adopted.

Carried.

## REPORT OF FORESTRY COMMITTEE

August 8, 1956

At last the Lansing Forestry Department is face to face with the Dutch Elm Disease. The plans and preparations covered in previous reports are now in operation. There is every hope that the spread of the disease may be kept under control.

The present program is based on four continuing operations: Survey, Removal, Spray and Sanitation.

The survey work is continual. There have been 21 symptomatic trees spotted and the samples sent to the Dutch Elm Disease Laboratory at Michigan State University. Four of these, all on street or park property, were found to have the disease and were destroyed. Eight have been reported

"disease free" and nine are still in the laboratory.

The forestry department has sprayed over 350 elms in the vicinity of the infected trees to protect them from infection by the bark beetles.

The sanitation phase of the program will continue throughout the summer and winter with the removal of all dying elms that might become breeding places for the carrier bark beetles. Where such elms have been found by survey of private property, the owners have been requested to cooperate by removal of the trees.

This program will continue in all phases until the leaves drop this fall. At that time the results will be correlated and plans made for the 1957 season.

Signed:

CHARLES C. MAUTZ,  
ORLA H. BAILEY,  
W. C. BAGULEY,  
Forestry Committee.

By Com. Mautz—

I move that the report of the Committee be adopted.

Carried.

The Building Committee reports that plans for the Ranney Building are being held up until a meeting can be arranged with the Highway Commissioner.

Signed:

WILLIAM A. RUBLE,  
W. C. BAGULEY,  
Building Committee.

The Building Committee reports that the plans and specifications for the St. Joe Field building will be ready to advertise for bids in August and the Committee requests power to act in letting the job if the bids are satisfactory.

Signed:

WILLIAM A. RUBLE,  
W. C. BAGULEY,  
Building Committee.

By Com. Ruble—

I move that such authority be granted.

Carried.

The Park Committee has visited the land in Section 30 which was offered the City by R. Stebbins and is asking that action be deferred pending a report for the area by school authorities.

Signed:

C. GORDON CALLARD,  
WILLIAM A. RUBLE,  
Park Committee.

By Com. Callard—

That the report of the Committee be adopted.

Carried.

#### RESOLUTION

By Com. Graff—

That the Superintendent and the City Treasurer be and they are hereby authorized and requested to purchase.

\$4,000—United States Government  $2\frac{1}{2}\%$  Bonds due November 15, 1961, for the Evergreen Cemetery Perpetual Care Fund, at the market and report cost back to the Board.

Carried.

The meeting adjourned.

MILLIE M. BROWN,  
City Clerk.

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings, October 10, 1956

Lansing, Michigan,  
October 10, 1956.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

### ROLL CALL

Present—Commissioners Baguley, Bailey, Callard, Gibbs, Mautz—6.

Absent—Commissioners Graff and Ruble—2.

Commissioners Graff and Ruble were excused from the session.

The minutes of the previous session were approved as printed.

### COMMUNICATIONS

Letter of appreciation was received from Mrs. Alice W. Hillier for invitation to dedication ceremonies at Frances Park, which was received and placed on file.

Letter of thanks from Grand Valley Chapter, MSPE for use of pavilion at Potter Park for their picnic, was received and placed on file.

Letter of thanks from VanDervoort baseball team for assistance given their baseball team on trip to State Tournament, was received and placed on file.

Letter from Chas. F. Merrill, Jr., Lt. Commander, U.S. Navy, congratulating City organization for excellent facilities which are maintained, namely, Potter Park that surrounds the City zoo.

Received and placed on file.

Board of Education asks to use twelve section of ten-board bleachers at Everett High School football field on rental basis for the football season.

By Com. Callard—

That the request be granted.

Carried.

Letter from Starters of Golf Courses, relative to general increase of 6% in wages that was given City employees May 1st this year, and was not given them.

Referred to Recreation Department to attention of Mr. Kipke.

Letter from Joe Beyers, Director Athletics, Lansing Public Schools, asking permission to use Groesbeck Golf Course for City Meet, October 23rd and October 27th.

By Com. Feeman—

That the request be granted.

Carried.

Letter from H. J. Novakoski offering property at 2023 Ray Street for \$4,300.00, same would give entrance to Clifford Park from Ray Street.

Referred to Building Committee and Commissioner Mautz.

Herbert E. Kipke asks permission for Mrs. Margaret Whitehead, Mrs. Pearl Ryerse and himself to attend winter meeting of Michigan Recreation Association at Kellogg Center, November 28, 29 and 30 for which Lansing Recreation Department is serving as host.

By Com. Mautz—

That they be given permission to attend.

Carried.

Communications from City Council under date of September 10th relative to recreational purposes at Elmhurst School and October 1st relative to "Barnes Property" were referred to Mr. Bancroft.

September 4, 1956.

#### REPORT TO BOARD

As approved by Finance Committee on August 28, 1956 the purchase of 3% U.S. Treasury Bond, due February 15, 1956 was made as follows:

\$1,000 for Evergreen Cemetery Investment Fund at \$95 8/32

yield 3.25%+

\$1,000 for Mt. Hope Cemetery Investment Fund at \$95 10/32

yield 3.25%+

MARJORIE BLINCOE,  
Secretary.

Received and placed on file.

August 14, 1956.

As requested by resolution passed by the Board at their regular meeting on August 8, 1956, we report as follows:

\$4,000 2½% U.S. Treasury Bonds of the issue due November 15, 1961, purchased at 96 8/32 for Evergreen Cemetery Perpetual Care Investment Fund.

yield 3.25%+

MARJORIE BLINCOE,  
Secretary.

Received and placed on file.

#### COMMITTEE REPORTS

Forestry Committee gave detailed report of tree trimming crews, service crews working with City Engineer's Department, removing flood lights from ball fields and the intensive phase of the Dutch Elm Disease Control.

Received and placed on file.

Recreation Committee reported on: 28 playgrounds; pools at Moores, Sexton and

Otto; golfing; band concerts at Potter Park; tennis, softball, touch football; Cedar Street Recreation Center; organization of Fall and Winter programs and the City Wide Teen-Age dances now starting.

Received and placed on file.

Public Relations Committee gave report on publicity received by the department.

#### The Building Committee Reports—

The following bids, each accompanied by a satisfactory bid bond, were received prior to 2 o'clock, August 29th, at the Park Board office and were opened by the City Clerk and the Building Committee of the Park Board. Bruce Hartwick of Simpson & Hartwick was present, as were representatives of each company bidding the building, with the exception of Foster, Schermerhorn and Barnes, and the bids were as follows:

Clark Construction .....	\$37,990.00
Foster Schermerhorn Barnes ..	35,490.00
Hanel-Vance Construction Co.	34,900.00
Granger Brothers .....	36,580.00
Haussman Construction Co.....	36,534.00
Bruno Siwek .....	36,200.00

The bid of Hanel-Vance was the low bid at \$34,900.00 and an addition of \$160.00 alternate bid providing for use of thin wall electric installation makes a total of .....

total of .....	\$35,060.00
Addition for iron spot brick.....	50.00
Architect's fee .....	2,106.60
	<u>\$37,216.60</u>

Inasmuch as the budget item for the building was in the sum of \$30,000.00, the Committee acting for the Board requested and authorized the Superintendent to request a transfer of funds to allow the contract to be let and the work to proceed.

The Superintendent requested that a transfer of \$6,000.00 be made from Park 2D-47 to Park 2D-130.

The Council approved the transfer and the job was awarded to the Hanel-Vance Company, and the bids of the other contractors and their bid bonds returned with a letter of appreciation from the Board.

Respectfully submitted,

W. C. BAGULEY,  
HYRTL C. FEEMAN.

By Commissioner Baguley—

I move the adoption of and approval of the contract to the Hanel-Vance Company.

Carried.

### RESOLUTIONS

By Committee on Finance—

That the Superintendent and the City Treasurer be and they are hereby authorized and requested to purchase

3—\$1,000 par value United States Treasury  $3\frac{1}{4}\%$  bonds due June 15, 1983 at the market for the Evergreen Cemetery Perpetual Care Trust Fund and report cost back to the Board.

Carried.

By Committee on Finance—

That the Superintendent of Parks and the City Treasurer be and they are hereby authorized to purchase

1—\$1,000 par value U.S.A. Treasury  $3\frac{1}{4}\%$  Bond due 6/15/83 at the market for the Mt. Hope Cemetery Perpetual Care Trust Fund from the proceeds of maturing bond

M - 314 - 2002 - G .....\$1,000

and deposit the balance in the Mt. Hope Cemetery Operating Account and report back to the board.

Carried.

By Committee on Finance—

That the Superintendent of Parks and the City Treasurer be and they are hereby authorized to encash the following listed U.S. Government Bonds maturing November 1, 1956 and deposit the proceeds in the Frances Park Special Trust Account and report back to the Board.

M - 981 - 378 - F .....\$1,000

M - 981 - 379 - F .....\$1,000

M - 981 - 380 - F .....\$1,000

M - 981 - 381 - F .....\$1,000

Carried.

By Committee on Finance—

That the Superintendent of Parks and the City Treasurer be and they are hereby authorized to encash the following listed U.S. Bond maturing November 1, 1956, and deposit the proceeds in the Moores Park Special Trust Fund and report back to the Board.

M - 981 - 278 - F .....\$1,000

Carried.

By Committee on Finance—

That the Superintendent of Parks and the City Treasurer be and they are hereby authorized to purchase

\$7,000 par value  $3\frac{1}{4}\%$  Treasury Bonds due 6/15/83 at the market for the Evergreen Cemetery Perpetual Care Account from the proceeds of the following listed U.S. G Bonds maturing November 1, 1956 and deposit the balance in the Evergreen Cemetery Operating Account and report the transaction back to the Board.

D-153 - 4061 - G.....\$ 500.00

D-153 - 4062 - G..... 500.00

M-314-1657 - G..... 1,000.00

V-470-890 - G..... 5,000.00

\$7,000.00

Carried.

By Committee on Finance—

That the Superintendent of Parks and the City Treasurer be and they are hereby authorized to encash the following listed U.S. Bonds maturing on November 1, 1956, and deposit the proceeds in the Ranney Park Special Trust Fund and report back to the Board.

M - 981 - 319 - F .....\$1,000

M - 981 - 320 - F .....\$1,000

M - 981 - 251 - F .....\$1,000

Carried.

The meeting adjourned.

THEO FULTON,  
Deputy City Clerk.

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings, November 14, 1956

November 14, 1956.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

### ROLL CALL

Present—Commissioners Baguley, Bailey, Feeman, Gibbs, Mautz—5.

Absent—Commissioners Callard, Graff, Ruble—3.

Commissioners Callard, Graff and Ruble were excused from the session.

The minutes of the previous session were approved as printed.

### COMMUNICATIONS

A card of appreciation was received from the family of Ernest C. Kipke.

Received and placed on file.

Lyle B. Austin, Postmaster, thanked the Board for the use of stand for the dedication of the new Parcel Post station.

Received and placed on file.

A communication was received from Mrs. Frances W. Neller, Treasurer of the Scott Park Art and Garden Center Board, enclosing a check for \$25.00 to cover half of the annual premium on the Liability Policy.

By Commissioner Feeman—

That the check be accepted and the Superintendent write a letter of appreciation to the Scott Park Art and Garden Center.

Carried.

A letter was received from John J. McCune, Attorney, re: Estate of Nettie Horne Daley, Dec'd. enclosing a check for \$400, representing the Board's share under the will be Mrs. Daley.

By Commissioner Baguley—

That this amount be deposited in the Mt. Hope Special Care Account for filling an urn annually on Lot 98, Section F.

Carried.

A referral of a communication to the Council on October 22, 1956 from the Civitan Club asking the city to include in the Master Plan now being formulated the use of all, or part, of the land now occupied by the Boys' Vocational School.

Received and placed on file.

A letter of appreciation was received from Clifford H. Brailey for the pony concession at Potter Park during the past summer.

Received and placed on file.

A communication addressed to the Mayor from Victor G. Leyrer, Planning Director, regarding the resolution which was adopted by the City Council requesting the City Plan Commission to submit a Capital Improvement Program for the 1957-58 budget not later than January 1, 1957.

Referred to Finance Committee and the Superintendent.

To the Cemetery and Park Board:

After discussing with Mr. Kipke and after examining the request of 3 of the city's golf starters who signed contracts covering hours and rates for the season of

1956 we note that the City lived up to the terms of the contract with one exception where  $\frac{1}{2}$  time was paid for 2 weeks when the Sycamore Course was flooded and out of play.

As there is no provision in the contract covering part time work we would recommend with the Board's approval that payment of \$82.40 be made to the Sycamore Course starter, same being the amount deducted for the period covering 2 weeks.

H. LEE BANCROFT,  
Superintendent.

By Commissioner Baguley—

That the recommendation be approved.

Carried.

November 14, 1956.

Report to Board:

As requested by Board resolution of October 10, 1956 I am reporting the following Board transactions.

\$4,000 U.S. Government Series F bonds matured Nov. 1, 1956 and deposited in Frances Park Special Account;

\$3,000 U.S. Govt. Series F. bonds matured November 1, 1956 and deposited in Ranney Park Special Account;

\$1,000 U.S. Govt. Series F bond matured November 1, 1956 and deposited in Moores Park Special Account;

\$3,000 par value U.S. Treasury  $3\frac{1}{4}\%$  bonds due 6/15/83 were purchased at 100 16/32 for Evergreen Perpetual Care Trust Fund yield 3.20% plus.

The reinvestment of the other maturing bonds has not been completed to date but will be reported at the December meeting.

MARJORIE BLINCOE,  
Secretary.

Received and placed on file.

#### COMMITTEE REPORTS

The Building Committee:

Having in mind the dangerous condition existing in the Old Barnes Home on park property at 201 W. Main Street recommends the removal of the present building and does hereby request and authorize the Superintendent of Parks to advertise and take bids for the removal of the building, to provide for a demolition contract and to provide for performance and bid bonds.

W. C. BAGULEY,  
HYRTL C. FEEMAN.

By Commissioner Baguley—

That the report of the Committee be adopted.

Carried.

The Touch Football Leagues started on Saturday, September 29 with 25 teams playing. The Crazylegs won the Junior Championship with a 4-0 record. The Lansing Lions won the Pee Wee Championship with a 5-0 record. The Olds Rockets, winner of the Midget Eastern Conference, will play the Jets, winner of the Midget Western Conference for the City Championship. This game will be played Saturday, November 17 at Sycamore Park. There have been 67 games played for this season.

Teen Age Dances at the Civic Center were held on October 6 with 680 attending and on October 27 with 552 attending. Dances will be held on November 17 and November 24th.

Craft Classes at Cedar Street Center are operating to capacity with many fine articles being made for Christmas presents.

Men's, Girls', and Women's Basketball is being organized with league play to start December 3. Prospects are for the same number of teams as last season.

The Recreation Clubs for Boys, Girls, Women and Men started in October using 15 schools. Indications are that attendance will be greater than last season. 1,790 have attended in a week and a half despite the very fine weather.

Respectfully submitted,

CHARLES MAUTZ.

The Cemetery Committee:

Hereby presents the following request for removal at such time that burial is made on the subdivision.

From the family of infant Herbert C. Johnson buried Oct. 3, 1906, from grave 1 of Lot 203, Section B of Mt. Hope Cemetery to W/E grave 1 of Lot 203, Section B of Mt. Hope Cemetery.

This will make room for burial of Mrs. Frae W. Johnson beside her husband.

W. C. BAGULEY,  
HYRTL C. FEEMAN,  
ORLA H. BAILEY.

By Commissioner Baguley—

That the report of the Committee be adopted.

Carried.

Ordinarily at this time of year all forestry personnel would be busily engaged in

the business of planting hundreds of trees along the city streets. This should be the heart of the fall tree planting season. However, due to the extreme and prolonged drought it has been practically impossible to plant. The soil is so dry and hard that digging and planting costs are entirely out of proportion to normal. 400 trees were scheduled to be set out, but this number will probably be held to less than 100.

In the meantime all forestry men not deer hunting are continuing the tree trimming season, having trimmed 700 street and park trees in the western section since our last report.

Forestry Committee,  
CHARLES C. MAUTZ,  
ORLA H. BAILEY, JR.,  
W. C. BAGULEY.

Received and placed on file.

The Committee on Buildings and Commissioner Mautz to whom was referred the offer of Henry Novakoski to sell the City property at 2023 Ray Street described as Lot 18 of Crestmont Subdivision, being 35 feet frontage on Ray Street by 133' 3" into Clifford Park for the sum of \$4300 reports as follows:

That after careful consideration of the property and the definite advantages offered to residents living west of the park in providing improved access to this play area the Building Committee and Commissioner Mautz with the consent of the owner recommend to the City Council that Lot 18 of Crestmont Subdivision in the City of Lansing be purchased for the sum of \$4,000 subject to the approval of the City Attorney as to satisfactory deed, title and tax statement.

W. C. BAGULEY,  
HYRTL C. FEEMAN,  
CHARLES C. MAUTZ.

By Commissioner Baguley—

That the report of the Committee be adopted.

Carried.

### RESOLUTIONS

By Commissioner Baguley—

That as of November 19, 1956 the name of Harland R. Kline be substituted in place of Mildred T. Gleason for signature on all Special Activity checks.

Carried.

By Commissioner Baguley—

Resolved: That the Superintendent and the City Treasurer be and they are hereby authorized and requested to purchase

3—\$1,000 par value United States Treasury 3¼% bonds due June 15, 1983 at the market for the Evergreen Cemetery Perpetual Care Trust Fund and report cost back to the Board.

Carried.

### RESOLUTION

The Cemetery and Park Board wish to and does hereby express their thanks and appreciation for the loyal, devoted and unselfish service given to the City of Lansing by

MILDRED T. GLEASON

during her 28 years of employment in the office of the Commission.

We extend to Mrs. Gleason our congratulations for a job well done and wish her many years of happiness, good health and enjoyment in the years to come.

ERNEST D. GIBBS,  
President.

W. C. BAGULEY,  
ORLA H. BAILEY,  
CHARLES C. MAUTZ,  
WALTER A. GRAFF,  
W. A. RUBLE,  
C. GORDON CALLARD,  
HYRTL C. FEEMAN,  
H. LEE BANCROFT,  
Superintendent.

By Commissioner Bailey:

That the Resolution be adopted and spread on the minutes. Be it resolved further that the President of the Board be and he is hereby authorized to sign the resolution for and in behalf of the Board and to forward a copy of same to Mrs. Gleason.

Carried.

By Commissioner Feeman—

That the Superintendent of Parks and the City Treasurer be and they are hereby authorized to give notice that a Series F—U.S. Government Bond with a face value of \$15,000 due 12/1/61 will be presented for encashment on or after 12/1/56 and the proceeds deposited in the Frances Park Special Account.

Carried.

By Commissioner Feeman—

That the Superintendent be and is hereby authorized to have the necessary wiring repaired at Moores Park pool and other park buildings where needed.

Carried.

The meeting adjourned at 8:20 P.M.

MILLIE M. BROWN,  
City Clerk.

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings, December 12, 1956

December 12, 1956.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

### ROLL CALL

Present—Commissioners Bailey, Callard, Feeman, Gibbs, Graff, Ruble—6.

Absent—Commissioners Baguley, Mautz—2.

Commissioners Baguley and Mautz were excused from the session.

The minutes of the previous session were approved as printed.

### COMMUNICATIONS

A letter from Ralph Ziegenbein of the Central Michigan Amateur Radio Club, which was presented to the City Council at a meeting held on December 10 and referred to the Committee on Civil Defense and Park Department, was read. The communication referred to the increase of rent for their meeting room in the Hayford Street Fire Station.

Referred to Herbert Kipke with power to act.

Communication was received from Herbert E. Kipke regarding the hiring of Donald Moffatt as Assistant Recreation Director.

Received and placed on file.

November 21, 1956.

Report to Board:

As requested by resolution passed by the Board at their regular meeting on October 10th we report as follows:

U. S. Govt. Bond M-314-2002-G maturing November 1st for Mt. Hope Cemetery Perpetual Care Investment Account.....	\$1,000.00	
November 1st interest .....	12.50	
		\$1,012.50
Reinvestment and purchase		
1—\$1,000 3¼% U. S. Treasury Bond of the issue due June 15, 1983 .....	\$ 994.38	
accrued interest .....	13.50	
postage and insurance .....	.66	\$1,008.54
3.28% yield		\$ 3.96 refund

## U. S. Govt. Bonds maturing November 1st for Evergreen Cemetery P. C. Investment Account

D-153-4061	G.....	\$ 500.00	
D-153-4062	G.....	500.00	
M-314-1657	G.....	1,000.00	
V-470890	G.....	5,000.00	
November 1st interest	.....		\$7,000.00
			87.50
			<u>\$7,087.50</u>

## Reinvestment and purchase of

\$7,000—3¼% U.S. Treasury Bonds of the issue due		
June 15, 1983 at .....	\$6,960.63	
Accrued interest .....	99.48	
Plus postage and insurance .....	.82	
		<u>\$7,055.93</u>
		\$ 31.57 refund

3.28% yield

MARJORIE G. BLINCOE,  
Secretary.

November 21, 1956.

## Report to the Board:

As requested by resolution passed by the Board at their regular meeting on November 14, 1956, we report as follows:

\$3,000—3¼% U.S. Treasury bonds of the issue due June 15, 1983 purchased at 99 14/32 for Evergreen Cemetery Perpetual Care Investment Account.

Yield 3.28%

MARJORIE BLINCOE,  
Secretary.

December 14, 1956.

## Report to the Board:

We report the encashment of United States Series K bond (No. V-559-K) due October 1, 1966 from Frances Park Special with face value of \$5,000 and depositing the sum of \$4,875.00 in Frances Park Special Fund.

MARJORIE BLINCOE.

November 21, 1956.

## Report to Board:

As requested by resolution passed by the Board at their regular meeting on November 14, 1956, we report as follows:

\$3,000—3¼% U.S. Treasury Bonds of the issue due June 15, 1983 pur-

chased at 99 14/32 for Evergreen Cemetery Perpetual Care Investment Account.

Yield 3.28%

MARJORIE BLINCOE,  
Secretary.

We also report that Frances Park United States Government bonds, Series F,

V-270871 ..... \$ 5,000

X-386171 ..... 10,000

due December 1, 1961 have been deposited for encashment and the amount received from this transaction will be reported at the January, 1957 Board Meeting.

MARJORIE BLINCOE,  
Secretary.

## Frances Park Special

Balance as of 12/12/56 ..... \*\$3,745.11

In process of being cashed

†2—Series F. bonds  
(maturing 12/1/1961)..... 15,000.00

On deposit

2—Series F bonds  
(maturing 3/1/1962) ..... 15,000.00†\$26,254.89

\*Includes \$4,875.00 which was proceeds from a \$5,000 Series K bond due Oct. 1, 1966 and cashed 12/1/56.

†Exact proceeds not known.

**Moores Park Special**

Cash balance 12/12/56 .....	\$ 3,025.46
Bonds	
2—U.S. Treas. 3% due 12/15/1995 .....	6,000.00
	<u>\$ 9,025.46</u>

**Ranney Park Special**

Cash balance 12/12/56 .....	\$37,056.64
Bonds .....	—0—
	<u>\$37,056.64</u>

**Stroud Park Special**

Cash Balance 12/12/56 .....	\$\$\$ 43.73
Bonds	
†—U.S. Treas. 3% due 2/15/95 .....	3,000.00
	<u>\$ 2,956.27</u>

†Borrowed to make bond purchase. Interest will offset this credit balance next February.

HARLAN R. KLINE.

**RESERVATION REPORT FOR 1956**

The reservation scheduling at Potter Park has decreased by 10 groups in 1956 but our records this year show us that we are having a larger number of people per picnic. We have had capacity Sunday crowds nearly all summer and due to the weather this fall our weekend attendance is much larger than in the past.

In 1956 we made a total of 661 reservations which was ten below last year. There were 554 report cards turned in this year and of this number 169 groups requested reservations for 1957.

Many picnics are held in a new location each year and there were 29 family groups that indicated they were going to other cities in 1957 but would be back in future years.

All of the remarks on the report cards were complimentary to the Parks Department and the City of Lansing.

**Comparative Reservations at Potter Park for 1955-1956**

1955

Reservations .....	671
Returned Report Cards .....	560
Groups going to other cities..	37

1956

Reservations .....	661
Returned Report Cards .....	554
Groups going to other cities..	29

Theron Downey,  
Park Director.

**COMMITTEE REPORTS****The Committee on Parks:**

Recommends that the Board acquire 2 acres, more or less, adjacent to and south of the new Lewton School development to serve, in conjunction with the School, the recreation needs of this district.

HYRTL C. FEEMAN,  
GORDON CALLARD,  
WILLIAM A. RUBLE,

By Commissioner Feeman—

That the report of the committee be adopted.

Carried.

**The Building Committee:**

Reports that work is nearly complete on the St. Joe Street Park Building and should be in service for the winter skating season.

WILLIAM A. RUBLE,  
HYRTL C. FEEMAN.

**The Cemetery Committee reports:**

That work is proceeding on the new east section at Evergreen where water and drainage lines have been put in and grading and seeding completed. Number stakes are now being installed.

HYRTL C. FEEMAN,  
ORLA H. BAILEY.

The Forestry Committee filed a written report on the plans for the Dutch Elm Disease and recommend an ordinance be adopted to give the city greater authority in working with the people of Lansing and the State Department of Agriculture in reducing the spread of the disease among privately owned trees.

Received and placed on file.

The Recreation Committee filed a detailed report on the activities of the Recreation Department for November.

Received and placed on file.

The Public Relations Committee reported on the publicity that had been received during the month of November.

### RESOLUTIONS

By Commissioner Feeman—

Resolved that the Cemetery and Park Board approve and recommend to the City Council the purchase of 2 acres, more or less, on Lewton Street adjacent to and south of the Lewton Street School now under construction and described as:

"Beginning at a point 604 ft. South of the North  $\frac{1}{4}$  corner of Section 30, T4N, R2W, Lansing Township, Ingham County, Michigan on the North and South  $\frac{1}{4}$  line of said Sec. 30, thence East 490 feet more or less on a line parallel to the North line of Sec. 30 to the center line of Lewton Place, thence Southwesterly along the center line of Lewton Place on the arc of a 590.0 foot Radius curve to the North and South  $\frac{1}{4}$  line of Sec. 30, thence North 261 feet on said  $\frac{1}{4}$  line to the Pt. of beginning, containing 2.04 acres more or less, all of which is a part

of Outlot A of the Eton Downs Subdivision,"

to be used for park and recreational purposes, for the sum of \$3,377.73.

I move the adoption of the resolution and the purchase of the above described land subject to the approval and authorization of the City Council and subject also to the approval of the City Attorney as to title and deed.

Carried.

By Commissioner Callard—

That the President of the Board be and he is hereby authorized to request an extension of time for H. Lee Bancroft to comply with the requirements of the Employees Retirement System.

Carried.

The meeting adjourned at 9:15 P.M.

MILLIE M. BROWN,  
City Clerk.